

DEADLINE AUGUST 31, 2017

ASPIre

After School Program



Here is how to apply:

1. Fill out a scholarship form available at Glenview, North Heights, Rose City, and Sherman Park Community Centers. You can also download forms at www.nlrpr.org.
2. Attach required proof of income.
3. Return or mail to NLR Parks and Recreation-Recreation Administration Office, 2700 Willow Street, North Little Rock, AR 72114
3. Once you have been approved, you can register for the ASPIre After School Program.

For any questions or more information, please contact NLRPR Programming Unit at (501) 791-8545

**Scholarships now available for
Fall 2017 Semester**



Recreation Division ASPIre (After School Program) Scholarship Program
FALL 2017 (August to December 2017)
Deadline August 31, 2017

Scholarships are available for North Little Rock youth in Kindergarten to Fifth Grades who qualify. The scholarships support paying for our After School Program (ASPIre).

Here is how to apply:

1. Fill out a scholarship form. Forms are available at the North Little Rock Community Center, North Heights Community Center, Glenview Community Center, Rose City Community Center and Sherman Park Community Center. You can download the form at www.nlrpr.org.
2. Attach proof of income. We accept the most recent copy of Federal Tax Return (Social Security Numbers should be blacked out). Proof of income MUST be provided.
3. Turn in or mail all information to: North Little Rock Parks and Recreation – Recreation Division’s Administration Office, 2700 Willow Street, North Little Rock, AR 72114
4. You will receive written notification within ten (10) working days informing you of approval or denial of scholarship.
5. Once you have been approved, you can register for program
6. Scholarships are active for given semester included in notification letter
7. Scholarship must be accepted and registration completed within two (2) weeks of notification letter’s date.

To qualify for ASPIre Scholarship

1. Must have a current Community Center Membership
2. Must be a North Little Rock Resident or North Little Rock School District Student
3. Classified as Extremely Low and Very Low using Current Year’s HUD income charts based on Household Size and Income Verified by Federal Tax Return
4. Statements of extreme need will be reviewed
5. All applications must be complete and required documentation attached to application.
6. Applications must be presented to Recreation Administration by deadline to be considered.

If limited scholarships are available, a lottery will be conducted on all qualifying applications.

Once you receive a scholarship, you must commit to:

1. Keeping your Community Center Membership during scholarship time period
2. Having good attendance. Attend at least 80% of each month’s program dates. Excused absences will be considered with written notice from parent/guardian.
3. Having good behavior. Will lose Scholarship if Disciplined (i.e., Suspension 2 days for more or Expulsion from Program)
4. Supporting Recreation Programs by volunteering. Parent/Guardian must volunteer at two (2) Recreation Program Special Events during the Scholarship time period
5. Understanding the ASPIre program. Parents/Guardian with youth must read and agree to ASPIre Handbook

Termination of scholarship rights

Being awarded a scholarship is a privilege. All scholarship recipients are expected to abide by all rules and regulations of the program they are registered for and to treat park and recreation facilities with proper care. Scholarship recipients who exhibit inappropriate behavior during participation in programs or are found to use facilities in an inappropriate or unauthorized manner will lose their scholarship privilege and could be asked to leave property for a specified period of time. Scholarship recipients who provide incorrect or incomplete eligibility information to the department will immediately lose their scholarship privilege.

**North Little Rock Parks and Recreation
After School Program (ASPIre)
Fall 2017 Semester Scholarship Application
Deadline: August 31, 2017**



***Applicant is REQUIRED to present and/or attach a copy of most recent Federal Tax Return.**
Approval of scholarship may take up to 10 working days once correct documentation has been submitted.

Parent/Guardian First Name: _____ Last Name: _____

Phone Day: _____ Cell: _____ Email: _____

Address: _____ City: _____ Zip: _____

If a Non-NLR Resident, does/do the child(ren) attend NLR Schools? Yes No (If yes, attach verification form)

Please list all children in need of scholarship with their school grade and community center their membership is held.

Child's First Name	Child's Last Name	Grade	Location of CC
Membership			
1. _____	_____	_____	_____
2. _____	_____	_____	_____
3. _____	_____	_____	_____
4. _____	_____	_____	_____
5. _____	_____	_____	_____

Statement of Extreme Need: Would your family not qualify based on current scholarship criteria (i.e., changes in your income or family size not addressed in your Federal Tax Return)?

I certify that the above information is true and correct and that all household income is reported. I will notify the Park and Recreation-Recreation Division Administration Office of any changes in income or family size. I understand my obligations if my youth receives a scholarship.

Signature

Date

Approved: _____ Denied: _____
Authorizing Signature: _____

Notification Sent Date: _____
Date: _____

**North Little Rock Parks and Recreation
After School Program (ASPIRE)
Scholarship Application Supporting Documentation
Non Resident
North Little Rock School District Student Verification Form**

Parent/Guardian First Name: _____ Last Name: _____

Please list all children with their school grade and NLR School they attend.

Child's First Name	Child's Last Name	Grade	School
1. _____	_____	_____	_____
2. _____	_____	_____	_____
3. _____	_____	_____	_____
4. _____	_____	_____	_____
5. _____	_____	_____	_____

TO BE COMPLETED BY NORTH LITTLE ROCK SCHOOL DISTRICT STAFF

I certify that the above students do attend North Little Rock School District schools.

Signature

Date

Printed Name

Printed Title

Behavior Guidelines and Discipline

In the NLR Parks & Recreation After School Program, discipline is viewed not as punishment, but as a means of guiding the children in making good decisions about his/her behavior. This also helps them develop the inner controls needed to function as positive, productive individuals which will allow them to play in a positive nurturing environment. This belief is demonstrated in the way counselors treat the children and one another. As models, our counselors will strive to be fair and consistent and will show the children the respect they would want for themselves.

Rules:

1. **I will be TRUSTWORTHY** - Be honest • Don't deceive, cheat or steal • Be reliable — do what you say you'll do • Have the courage to do the right thing • Build a good reputation • Be loyal — stand by your family, friends and country
2. **I will be RESPECTFUL** - Treat others with respect; follow the Golden Rule • Be tolerant of differences • Use good manners, not bad language • Be considerate of the feelings of others • Don't threaten, hit or hurt anyone • Deal peacefully with anger, insults and disagreements • Use inside voices
3. **I will be RESPONSIBLE** - Do what you are supposed to do • Persevere: keep on trying! • Always do your best • Use self-control • Be self-disciplined • Think before you act — consider the consequences • Be accountable for your choices
4. **I will be FAIR** - Play by the rules • Take turns and share • Be open-minded; listen to others • Don't take advantage of others • Don't blame others carelessly
5. **I will be CARING** - Be kind • Be compassionate and show you care • Express gratitude • Forgive others • Help people in need • No bullying • Use inside voices
6. **I will be a good CITIZEN** - Do your share to make your community better • Cooperate • Get involved in community affairs • Stay informed; vote • Be a good neighbor • Obey laws and rules • Respect authority • Protect the environment • Clean up after yourself
7. **I will be SAFE** - Listen and follow directions • No open toed shoes • Must remain on site at all times • No horseplaying • Walk inside the building (except in the gym)

We believe that there are numerous other rules and guidelines that we could list, but they would most likely be covered within one of the above seven (7) rules. Some specifics to note:

- NO Weapons*
- NO Gambling*
- NO cell phones
- No hats or caps are to be worn in the building
- NO sagging
- NO sitting/standing on tables
 - Participants must have a current and valid membership in possession
 - Keep food and drinks in appropriate areas
 - Use of obscene language, spitting, or forms of verbal abuse (including but not limited to teasing, name calling and bullying) or degradation by children directed at other children or staff will not be tolerated.*
 - Children must keep their hands and feet to themselves - NO hitting, biting, kicking, throwing or any other physical action that may cause harm to any children, adults, themselves, or to any physical property (building, table, machines, equipment, etc.)*

- Children should never take matters into their own hands. They should inform their counselor or another staff member.
*These may be cause for immediate dismissal

To **encourage** the students to follow our rules, we will recognize appropriate behavior with praise, positive notes, etc.

However, if a student chooses to **break a rule**, the following steps will be taken:

1. Warning, Discussion;
2. Time Out, etc.;
3. Sent to office, Missing Activities (including field trips), etc.;
4. Talk with parents (an incident report will made);
5. Suspension;
6. Dismissal.

Depending on the severity of the behavior, some of the first steps may be skipped and the Center Director will be consulted regarding appropriate disciplinary measures.

Discipline techniques:

"Logical Consequences," which is one that obviously relates to the rule that was broken or the behavior that was exhibited. If they use equipment or play a game inappropriately, they should lose the privilege of using the equipment or playing the game for a reasonable period of time. If they break something, they should fix or replace it. It's a matter of rights and responsibilities. They have the right to participate in and enjoy the program, but have the responsibility to do it without violating the rules.

"Time Out," which is a temporary removal of the child from a stressful situation and results in the child sitting in a special place for no more than the number of minutes equal to the child's age.

Other methods include limited participation in certain activities, writing sentences (no more than 2 lines, 20 times), cleaning duty (for littering, etc.), written communication as to why the behavior was inappropriate, contracting with the child, contracting with the parents, and possible suspension if behavior persists.

Humiliating or frightening punishment is strictly forbidden. This includes physical punishment (spanking, slapping, hitting, pinching, pulling hair, etc.), verbal abuse, threats, or derogatory remarks about his/her family, restriction or confinement by physical means. The threat of denial or actual denial of snack is not an acceptable method of discipline and will not be carried out, even at the request of a parent.

If the child's behavior persists in being harmful to other people or the program, parents will be asked to meet with the Program Leader and/or the Center Director to consider alternate ways to help him/her function in a more positive way. Please note that the child's behavior and discipline are the responsibility of the parents.

We want to help your child learn that acceptable behavior and actions have positive consequences and that unacceptable behavior or actions have negative consequences. We do this by having our staff model the Six Pillars of Character: Trustworthiness, Respect, Responsibility, Fairness, Caring, and Citizenship.

For more information, contact NLRPR Programming Unit at (501)791-8545.

Safety Outside the Program

To make sure your child stays safe outside the community center and to protect our staff members and volunteers, NLRPR encourages cooperation in the following areas:

1. Please do not leave your child at a parks and recreation facility or program site unless NLRPR staff or volunteers are there to receive and supervise your child. A child should be accompanied by a parent/guardian while at the community center, unless they are involved in a community center program.
2. Talk to your child about the importance of telling you if someone does or says something that makes them uncomfortable. Emphasize that adults should not ask them to keep secrets from you.
3. Explain to your child that he/she has a basic right to privacy and that no one should touch them inappropriately or compel them to touch someone else inappropriately.
4. Instruct your child to always remain a part of the group. Stress safety in numbers.
5. Be concerned if your child suddenly becomes withdrawn or balks at attending certain activities or being around a particular person, and seek, gently, to find out why.
6. Report any actions by NLRPR staff or volunteers which you deem to be inappropriate to the community center Director or NLRPR Recreation Superintendent. If these actions involve suspected child maltreatment, contact the Protective Service Department of the Arkansas Department of Human Services (1-800-482-5964) immediately or call your local police department.