

NORTH LITTLE ROCK PARKS AND RECREATION COMMISSION MEETING

NOVEMBER 15, 2010

The North Little Rock Parks and Recreation Commission meeting was called to order by Ms. Vicki Stephens at 5:00 p.m., on November 15, 2010, at the North Little Rock Community Center.

Commission Members Present: Tom Davis, Jeanne Hyde, Charles Jones, Chandra Martin, Vicki Stephens and Bruce Waller. Otistene Smith had to work and was excused.

Staff Members Present: Bob Rhoads, Jan Eberle-Wilkins, Willie Elizandro, Tina Worrell, Jeff Caplinger, Tammi Dickerson and Assistant City Attorney Paula Jones.

Others Present: Alderwoman Beth White, Police Chief Danny Bradley, Tevin Bailey, Terrell Denzmore, Chase Trent, Josh Fendley, Jessica Bursk, Kenny Wasson, Brock Moore, Noah Singer, Ryan Johnson and Charlie Green.

Third Quarter 2010 Financial Report: Mr. Waller presented the third quarter 2010 financial report. As of September 30, 2010, the budget is \$5,400,000, and the actual expenditures were \$4,200,000, which is about 77%. Projected through the end of the year is approximately \$156,000 over the budget, but the fourth quarter will show slowed expenditures due to less maintenance required at the parks. He feels this will work out at the end of the year. Revenues continue to show growth.

Mr. Jones made a motion, seconded by Mrs. Hyde, to accept the financial report. All voted aye and motion passed unanimously.

Third Quarter 2010 Utility Cost Report: Mr. Rhoads reported that utility costs have increased overall due to 90 plus days of hot weather. This report reflects the electricity and water costs that are required for the athletic fields. Costs this year are 10% above costs last year at this time.

Minutes: Ms. Stephens presented the October 18, 2010, Parks and Recreation Commission minutes.

Mr. Davis made a motion, seconded by Mr. Waller, to accept the October 18, 2010, Parks and Recreation Commission minutes. All voted aye and motion passed unanimously.

Late Night Intervention Logo Winners: Jeff Caplinger introduced Tammi Dickerson, coordinator of the Late Night Intervention program. He reported that participants in this program submitted logo ideas for the Late Night Intervention program contest. Three (3) of those submitted were combined into one (1) logo design, and he presented the final design to the commission.

Ms. Dickerson introduced Tevin Bailey, Terrell Denzmore and Chase Trent. The design selected was a combination of these submissions.

Ms. Stephens said the commission appreciated their attendance at the meeting.

Police Patrol of Parks: Police Chief Danny Bradley said that due to safety concerns from the community and Bob Rhoads request of some park issues, the police department has stepped up patrol at some of the parks. They have not discovered a lot of problems or use of drugs, alcohol or destructive activity lately, but will be watching.

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Police Patrol of Parks (continued): Mr. Rhoads said the commission has passed a policy to close some of the neighborhood parks early. New signs have been posted. There is a plan in the works to make this policy an ordinance. Currently, if people are in the park after closing hours posted on the sign, they can be asked to leave the park. If they do not leave, they can be cited for trespassing.

Chief Bradley said that anyone in the parks after closing hours would be asked to leave. If there are additional issues or complaints, please let him know. The police department has a lot of area to cover, but they try to concentrate on reported problem areas.

Mrs. Martin asked if someone could report incidents or illegal activity anonymously to the police.

Chief Bradley said that if an activity is ongoing, it is best to call while the activity is going on. They will not have to give their name, but it would help the police if the caller would give a good location, and an accurate description of the situation and of those involved. An officer will be sent out immediately unless there is something else going on requiring the officer's presence. If it is an ongoing problem, either his (Chief Bradley's) office needs to be called, or Captain Mike Davis's office.

Mrs. Hyde said there are many people that are afraid to call the police due to retaliation, and want to remain anonymous.

Chief Bradley said the police department does not control the 911-dispatch center. If there is an issue regarding this, please let his (Chief Bradley's) office know and he will get it resolved. The 911-dispatch center will ask for the caller's name, but the caller is not required to give it for an officer to be sent.

Ms. Stephens thanked him for coming to the meeting.

Community Gardens: Mr. Rhoads stated that community gardens provide physical and social benefits, and with added education, components on nutrition can help with weight control and address childhood obesity. Parks and recreation staff have been approached by members of *People Tree* to have community gardens in some of the city parks and at the recreation center parks. Community gardens can go a very long way in addressing the well-being of individual and community oneness.

People Tree staff and volunteers work with the neighborhood and center staff to set up the gardens and provide volunteers to work with the participants.

Willie Elizandro introduced Josh Fendley, Jessica Bursk and Kenny Wasson who are with the *People Tree* organization. They gave a presentation to the commission.

Mr. Fendley said their Community Garden's project is striving to get closer to the environment and fellow human beings. Food insecurity and obesity correlate, as well as a lack of physical activity. Food choices offset the way people act, and there are 23,500,000 people in the United States that live in areas that do not have access to healthy affordable food. Community gardens would go a long way to make this food accessible to people, as well as provide physical activity.

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Community Gardens (continued): Benefits of having a community garden are that it encourages healthy food choices and physical activity, as well as promotes community cohesion. Being made aware of and having access to food contributes to individual well-being. In one (1) community, crime was decreased 90% and property values increased.

They are identifying land for potential development of community gardens, and want to help educate the city on the benefits of a community garden. They specifically liked the land at the Rose City Boys and

Girls Club, Conley Park, Glenview Park, Heritage Park and Witkowski Park. He is asking the commission for a list of community garden land locations, so their organization could put together proposals, how the community garden works, how it impacts the people, how much it will cost and estimated amount of food it will produce.

Mr. Elizandro said they are working to get grant possibilities. They are also looking at school land. He thinks this is a good concept with endless benefits. This group is a non-profit entity and will volunteer their time to make this work.

Mr. Rhoads stated that once these things are worked out, their proposal would be brought back to the commission for approval. This group is also looking at vacant lots in the city and would be going before the City Council.

Mr. Jones made a motion, seconded by Mrs. Hyde, to endorse the program and have staff continue to work with them to pursue the possibilities of this program, then bring back to the commission. All voted aye and motion passed unanimously.

Alderwoman White said she is very excited about this idea, and is learning more about this project. Community buy-in is important, and she wants to be involved. This will be a trend for the city to follow.

Ms. Stephens said she is looking forward to working with this group in the future.

Advertising/Sign at DeJanis Ballfield: Mr. Rhoads reported that the North Little Rock Optimist Club along with the North Little Rock High School, have proposed to install a sign at the DeJanis Memorial Ballfield. Mayor Hays will find funds to pay for it. The location of the sign will be outside the left field fence of the DeJanis Memorial Field/Vince DeSalvo Stadium. The sign will be to recognize the facility as home of the North Little Rock High School Charging Wildcats and their accomplishments.

A conceptual design of the sign was presented. The dimensions of the sign are 11' x 18', and estimated cost of the sign is \$5,990. Both parties involved have agreed on the design and location of the sign.

Brock Moore said he had no problem with the fact that there will be no advertising. They just want their teams to be honored since they have worked so hard for this accomplishment. Also, if the sign dimensions need to be changed, that would not be a problem.

Mr. Rhoads said the sign needs to be above the fence and no larger than the scoreboard.

Mrs. Hyde asked if this sign falls within the North Little Rock sign ordinance.

Paula Jones said this would need to be run by Robert Voyles with Community Planning.

Mr. Rhoads said he would check on this and any other restrictions.

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Advertising/Sign at DeJanis Ballfield (continued): Mrs. Hyde also asked if all of those using the home fields are allowed to install a sign.

Mr. Rhoads said the Lady Wildcats have installed a sign at the softball field behind Funland.

Mr. Jones made a motion, seconded by Mrs. Hyde, to give the North Little Rock Optimist Club and North Little Rock High School authorization to install this sign at the DeJanis Memorial Ballfield/Vince DeSalvo Stadium as presented, contingent on meeting all sign codes. All voted aye and motion passed unanimously.

Request to Serve Beer at Arkansas State Cyclocross Cycling Championships Event: Mr. Rhoads introduced Noah Singer and Ryan Johnson, promoters of the Arkansas State Cyclocross Championships cycling

event. Cyclocross cycling is people on bikes riding an obstacle course with barriers. They are seeking permission from the commission to serve free beer to participants and spectators that attend this event at the Burns Park BMX track on December 5, 2010. It will be held in Burns Park near the BMX track. Diamond Bear is willing to donate the product in return for advertising. Their plan meets all of the department's criteria to hold an event where alcohol is served.

Mr. Singer said they will have a tent and employees that will be dedicated to checking identification and giving beer. Those that are of age to drink will be given wristbands. The North Little Rock Police Department will be there from opening until closing, 8:00 a.m. until 12:00 noon. Medals will be awarded, and all entry money will be given back in prizes.

Mrs. Hyde asked if participants would be allowed to drink beer before the race.

Mr. Singer said riders would be allowed to drink before the race if they are of age.

Mr. Davis asked if beer was necessary to have this event.

Mr. Singer said it is not necessary to participate or hold the event, but cyclocross is steeped deep in tradition. In Europe, beer is served and they are trying to promote this tradition atmosphere.

Mr. Davis stated that beer is not allowed in the parks.

Mr. Rhoads said Noah Singer and Ryan Johnson had been given all the rules and regulations pertaining to events and serving beer, and they have met the criteria. If the commission approves the request to serve beer, they will have to get a permit from the Alcohol Beverage Control Commission.

Ms. Stephens said that a motion needs to be made to either allow them to move forward or deny their request.

Mr. Jones asked what time of the day they would be serving beer.

Mr. Singer said they would begin serving beer after registration, which would be approximately 9:30 a.m. and continue until 12:00 noon. Diamond Brewery is a local brewing company that is donating the beer, and there would only be about 100 beers served.

Mr. Davis said he sees this as an attempt to put beer in parks, and eventually people will want to sell beer out of a concession stand at the soccer and baseball fields. He wants to put a stop to serving beer in the parks.

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Request to Serve Beer at Arkansas State Cyclocross Cycling Championships Event (continued): Mr. Jones said it seemed early to be serving beer and he did not know what kind of message that would be sending.

Mr. Waller said that past softball tournament representatives were never asked what time they would be serving beer, but they should have been asked.

Mr. Waller made a motion, seconded by Ms. Stephens, to give approval to this group to serve beer at the Arkansas State Cyclocross Championships cycling event on December 5, 2010, subject to them obtaining a permit from the Alcohol Beverage Control Board. The vote was:

Mr. Davis:	No	Mrs. Martin:	No
Mrs. Hyde:	Passed	Ms. Stephens:	Yes
Mr. Jones:	No	Mr. Waller:	Yes

Motion failed.

Campground Manager Agreement: Mr. Elizandro reported that Martha Green is asking to have her contract renewed for five (5) years as the Campground Manager, instead of the one (1) year renewal as the contract calls for.

Mr. Rhoads stated that everything else in the contract would stay the same and Mrs. Green has done an excellent job.

Charles Green said he and his wife enjoy working at the campground and meeting the people.

Mrs. Hyde made a motion, seconded by Mr. Jones, to grant Mrs. Green another five (5) year term instead of one (1) year, under the current terms and conditions in the Campground Manager contract. All voted aye and motion passed unanimously.

Fee Increases for RV Park Tent Camping: Mr. Elizandro stated that Martha Green is recommending increasing the RV Park tent fees from \$14 per night to \$18 per night to make them more comparable to other RV Parks.

Mr. Green asked the commission to eliminate the \$2.00 per night discount due to the extra paperwork required, and extend the \$80.00 winter weekly rate year round, effective January 1, 2011. The winter weekly rate averages more money in the winter than in the summer. By extending the winter weekly rate, it would make up for eliminating the \$2.00 per night discount rate.

Ms. Stephens asked Mr. Elizandro to bring back figures as to how eliminating the \$2.00 per night discount and adopting the winter weekly rate year round would impact the revenue, at the next regularly scheduled commission meeting.

Mr. Elizandro said he would bring these figures back to the commission.

Ms. Stephens asked if Advertising and Promotion advertised the RV Park.

Mr. Green said they did.

Ms. Stephens said that any rate changes need to be changed in the advertising.

Mr. Davis made a motion, seconded by Mr. Jones, to increase the tent rates from \$14.00 per night to \$18.00 per night. All voted aye and motion passed unanimously.

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Recreation Fee Increases: Tina Worrell said she is recommending that there be 2011 fee increases for the following recreation programs.

<u>Overall Program</u>	<u>Programs</u>	<u>Current</u>	<u>Proposed</u>
Youth Basketball	Individual	\$ 25.00	\$ 30.00
Youth Basketball	Team Fee	\$150.00	\$180.00
(Current rate is \$75 per child for Boys and Girls Club. No increase in three (3) years).			
ASpire	Weekly	\$ - 0 -	\$ 5.00 per child
ASpire	Full School Year (August-May)	\$ - 0 -	\$130.00 per child
ASpire	Monthly (September-May) (4 weeks)	\$ - 0 -	\$ 15.00 per month
ASpire	Monthly (December-March)(3 weeks)	\$ - 0 -	\$ 11.25 per month
ASpire	Monthly - August (2 weeks)	\$ - 0 -	\$ 7.50 per month
ASpire	August December (Days school is in session)	\$ - 0 -	\$ 65.00 per month
ASpire	January - May (Days school is in session)	\$ - 0 -	\$ 75.00 per month

ASpire 20 Punch Pass \$ - 0 - \$ 40.00 Daily Use
 (No fee has been placed on ASpire. Youth participate in an organized program from 2:30 p.m. to 5:30 p.m., Monday through Friday. The average cost of after school daycare programs is \$50 per week. The recreation division staff prefers to not charge fees, but if necessary, gradually increase fees. Discount for families is 20% after first child).

Gymnastics	Preschool – 1 day/week	\$ 40.00	\$ 45.00 monthly
Gymnastics	Preschool – 2 days/week	\$ 45.00	\$ 55.00 monthly
Gymnastics	Beginner Girls – 1 day/week	\$ 40.00	\$ 45.00 monthly
Gymnastics	Beginner Girls – 2 days/week	\$ 50.00	\$ 55.00 monthly
Gymnastics	Intermediate Girls – 1 day/week	\$ 40.00	\$ 45.00 monthly
Gymnastics	Intermediate Girls – 2 days/week	\$ 50.00	\$ 55.00 monthly
Gymnastics	Advanced Girls – 1 day/week	\$ 40.00	\$ 45.00 monthly
Gymnastics	Advanced Girls – 2 days/week	\$ 50.00	\$ 55.00 monthly
Gymnastics	Boys – 1 day/week	\$ 40.00	\$ 45.00 monthly
Gymnastics	Boys – 2 days/week	\$ 50.00	\$ 55.00 monthly
Gymnastics	Tumbling & Trampoline-1 day/week	\$ 40.00	\$ 45.00 monthly
Gymnastics	Tumbling & Trampoline-2 days/week	\$ 50.00	\$ 55.00 monthly
Gymnastics	Superstars Level 4 and Up - Girls	\$ 75.00	\$ 85.00 monthly

Last fee increase was in 2005. The average cost of other gymnastic programs for one day a week is \$64, 2 days a week \$101, Team Level 3 and below is \$105, Team Level 4 and above is \$125.

Gymnastics	Superstars Boys Team (no change)	\$ 65.00	\$ 65.00 monthly
Gymnastics	Superstars Level 3 Girls (no change)	\$ 65.00	\$ 65.00 monthly

All fee changes will be effective January 1, 2011, except ASpire, which will be effective August 2011 when school starts.

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Recreation Fee Increases (continued): Mrs. Worrell stated that if an after school grant is received next year, fees may be able to be waived for the ASpire program. Staff is suggesting that a \$5.00 per week, per child increase be implemented August through December 2011. This will work out to \$1.00 per day increase. For the after school ASpire program (when school is in session), two (2) weeks in August will cost \$7.50 (total), September through December would be \$65.00 (total) and January through May will be \$75.00 (total). Parents will have to pay ahead to get these discounted rates.

Mrs. Hyde asked if anyone had ever been turned away from a program because they could not pay.

Mrs. Worrell said that no child had been turned away and the staff will work with the family to keep the child in a program.

Mr. Jones said that the Housing Authority and Shorter Gardens could help pay for some of these fees.

Ms. Stephens said it is not fair to keep asking staff to continue operating on a shoestring. More money needs to be made so more staff can be hired. There needs to be a way to fund these programs so the youth can benefit. Staff, teachers and materials are needed to help the participants.

Mrs. Hyde asked what programs have food provided, and what kind of food is offered.

Mrs. Worrell said the summer food program provides free breakfast and lunch. The After School program next year will offer free healthy and nutritional food items for the youth. This After School program will be similar to the summer food program, and staff will be trained to run it.

Mr. Jones reported that there are locations and other free programs offered by the school district that can help additional youth if they meet certain criteria pertaining to educational standardized tests. He said he wants to know how many youth would qualify for these other free programs that are available.

Ms. Stephens said she wants the staff to check on these free additional programs.

Mr. Waller asked how many youth could use these other school district free programs if they (the programs) were located at the recreation centers. The school district could be approached and asked if they want to provide their programs as a pilot at the recreation centers. Each recreation center has an elementary school located across the street.

Ms. Stephens asked how long the school district program lasts per day. The recreation centers offer three (3) hours per day that the child will be watched.

Mr. Jones said he is not sure of the hours, but knows it is at least one (1) hour.

Mr. Waller said that a lot of the youth are in the recreation centers because of the longer hours and these can easily be reached. Why wouldn't the school district work with the recreation center staff to take their (school district's) program across the street to the recreation center to reach an additional 40 to 50 or more youth per day.

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Recreation Fee Increases (continued): Mrs. Worrell said school is an academic program and the students are in school 8:00 a.m. until 2:30 p.m. When they get out, they have a lot of energy. The recreation centers offer an academic recreational opportunity for them to run and play after school. The Learning Center wants the youth to sit for two (2) hours after school in an educational program.

Mrs. Martin said there is a problem with the school district's after school program. It is the exact same curriculum and schedule as it was years ago, and is not effective. If the students cannot be reached in school, they cannot be reached after school. The programs with the school district and recreation centers need to be incorporated together.

Mr. Jones agreed. At the end of the day, those at the school district need to sit down with the recreation staff and find a way to better take care of these youth.

Mr. Waller said a lot of the youth are going to the recreation centers because it is inexpensive and they can stay there longer than at another type of after school care. The after school program at the schools is only one (1) hour long, but a three (3) hour program is needed. The school district could work together with the recreation staff to have a better program. Since schools are located across the street from each of the three (3) recreation centers, the schools could have one (1) of those three (3) hours and the recreation centers have the other two (2) hours for recreation. This would be an opportunity for the school district, recreation division and youth.

Mrs. Worrell said the department could use more funds. She feels that charging an additional \$10.00 per week, per child, would be beneficial. The staff agreed to the additional \$10.00 per week, but wants to wait until 2012 to implement the increase.

Ms. Stephens said that the staff's recommendation should be considered. If the school districts after school program and the recreation divisions after school program could be meshed together, it would be a really good program. The students could have fun and learn at the same time, even if it is just a few from this group.

Mrs. Worrell said plans are that she will visit with the grant writers and school district representatives, because the 21st Century Grant requires that the recreation division work with the school district as a partner.

Mr. Jones asked who does the tutoring in the department's after school program.

Mrs. Worrell said tutors consist of certified school teachers that walk across the street from the school. A Recreation Aide helps with the after school program.

Mr. Jones said he feel that the Seventh Street School after school program needs improving. He asked Mrs. Worrell if the teachers from Seventh Street School had to be the ones that tutored at the recreation centers after school programs.

Mrs. Worrell said that at this time, the department is contracted with these teachers. However, after January 1, 2011, tutors will become North Little Rock employees. Applicants will go through the city hiring process and the department will make the decision as to who is hired.

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Recreation Fee Increases (continued): Mrs. Hyde asked why the after school program rates could not be changed and implemented effective January 1, 2011. She did not want to wait until August 2011. If parents are told now that there will be an increase January 1, 2011, they will have until the end of the year to call and see if other arrangements could be made. Since it appears that there is no other program that would cost what the new increase would be, they would make arrangements to keep their child in this program.

Mrs. Worrell stated that parents have already planned their budget for the school year. However, if there is going to be a change, she needs to know right away so the parents can be notified.

Mr. Rhoads said that staff has told parents that their children can continue attending the after school program in 2011 at the same terms as the current school year.

Mrs. Hyde said money is needed for the staff that is doing what three (3) people had been doing. If program activities are going to have to be cut because there is not enough money to hire staff, some of the students might drop out of the program.

Mr. Jones asked Mrs. Worrell what month she would recommend an increase in this program – January or August.

Mrs. Worrell stated that if fees are increased effective January 1, 2011, she will have to let a lot of the youth come in free.

Mr. Waller said he likes the original August 2011 recommendation increase date due to staff comments, and feels that the commission needs to back them up.

Ms. Stephens said she feels the commission should take the staff's recommendation, and let the parents know soon that there will be a change later. She also stated that fees may want to be increased for the summer programs.

Mrs. Hyde asked what the fees were for summer programs.

Mrs. Worrell stated that the ten (10) week summer program is \$250.00, which is very inexpensive. At this time the program is already full for 2011. The after school students are a different group from the summer program group. The summer program youth parents find money for their children to attend the summer program.

Mrs. Hyde asked Mrs. Worrell how many students are in the after school program, and how many are in the summer program at Sherman Park.

Mrs. Worrell replied that they are averaging 100 students a day in the after school program and there are slots available for 75 in the summer program.

Mrs. Martin said that the gymnastics program is having a rate increase January 1, 2011.

Mrs. Worrell stated the gymnastics parents understand that the rates will increase January 1, 2011.

Mrs. Martin made a motion, seconded by Mr. Jones, to accept the staff's recommendation to increase program fees as presented. The ASpire after school program increases will be effective in August 2011, when school starts. All other fee increases will be effective January 1, 2011. All voted aye and motion passed unanimously.

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National Recreation and Parks Accreditation (Video): Mr. Rhoads stated that a video about the National Recreation and Parks Accreditation will be shown at the next regularly scheduled commission meeting. The benefit of an accreditation will make the department look at current programs in detail, and plan a recreation and comprehensive program plan. Administratively, things will be better organized and more efficient, including causing the finance department to make some changes for detail.

\$57,700 will be the cost for a comprehensive recreation program plan and park development plan. \$35,000 would be for a marketing plan. A marketing plan can be spread out over two (2) years. This plan is city-wide with a strong recreational program element in it. The previous master plan was just for Burns Park.

For 2011, staff will work a policy formulation and structure documentation to begin implementing standards. Funding for a comprehensive plan will be sought at a later date. If the collections continue to increase with the Hamburger Taxes, possibly at mid-year of 2011 funding for a comprehensive plan will be sought through the commission.

Mr. Waller recommended that the department continue with this project as budget allows.

Director Reports:

Revised 2011 Budget: Mr. Rhoads reported that the Internal Revenue Service audit required that recreation school program tutors and program percentage employees will have to be hired as city employees. Budget had to be revised as a result of this action, and insurance and workers compensation increases. There will be a budget hearing on Thursday, November 18, 2010.

School Volunteers: Mrs. Worrell stated that out of 14 ninth through twelve grade schools in the central Arkansas area, only one (1) requires their students perform community service as part of their credits by doing a spring project. These students have been working at the North Little Rock Community Center. The Honor Society and Band Club will be doing projects in the spring.

Calendar of Events: Ms. Stephens stated that the next commission agenda deadline is Tuesday, December 7, 2010, at 2:00 p.m. Any items need to be called in by that date and time to the Parks and Recreation Administration Office.

The next regularly scheduled commission meeting is Monday, December 20, 2010, at 5:00 p.m., in the North Little Rock Community Center.

Dates for the January commission agenda deadline is Tuesday, January 4, 2011, at 2:00 p.m. Any items need to be called in by that date and time to the Parks and Recreation Administration Office.

The January regularly scheduled commission meeting is Tuesday, January 18, 2010, at 5:00 p.m., in the North Little Rock Community Center.

Adjournment: Mr. Jones made a motion, seconded by Mrs. Hyde, to adjourn at 6:30 p.m. All voted aye, and the motion passed unanimously.

Public Comments: Ms. Stephens opened the meeting for public comments, but there were none.

Submitted by,

Jan Eberle-Wilkins for Otistene Smith